

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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AGENDA BOARD OF DIRECTORS REGULAR MEETING May 20, 2004, 7:30 p.m.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

CALL MEETING TO ORDER District Office, 504 Ave. Alhambra, #202, El Granada

<u>ROLL CALL</u>	Directors:	President:	Shawn McGraw
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Matthew Clark
		Board Member:	Vacant
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Consideration of options to fill board member vacancy.

Recommendation: Approve publication of Notice of Vacancy and request for letters of interest.

2. Consideration of petition language, supplemental information material, and editorial regarding possible reorganization into a Community Services District.

Recommendation: Approve the petition, supplemental information material, and the editorial as presented.

3. Consideration of Sewer Authority Mid-Coastside Fiscal Year 2004/05 Budget and Resolutions approving the Administration, Treatment, and Collections Operating and Capital Budgets.

Recommendation: Approve the Resolutions adopting the Sewer Authority Mid-Coastside Administration, Treatment, and Collections Operating and Capital Budgets.

4. Consideration of Granada Sanitary District Budget for Fiscal Year 2004/05.

Recommendation: For Board information.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

- 5. Approval of Special Meeting minutes for April 15, 2004.**
- 6. Approval of Regular Meeting minutes for April 15, 2004.**
- 7. Approval of April 2004 warrants totaling \$121,378.70 (ck #1532 to #1576).**
- 8. Approval of Administrative Costs Fund distribution #9 for \$11,701.26.**
- 9. Approval of March 2004 Financial Statements.**
- 10. Approval of Request for Relief of 1 ERU Assessment: Golda/Goodman APN: 047-143-010 and 047-143-020.**
- 11. Approval of Letter from District rejecting claim from Marlborough Group as recommended by Claims Adjusters Carl Warren & Co.**
- 12. Approval of Certificate of Appreciation to Director William Katke**
- 13. Approval of Bylaw "Article IV- Committees and representatives" to provide for appointment of SAM Representatives and Alternate by resolution.**
- 14. Approval of Resolution re-appointing Directors McGraw and Woren as Sewer Authority Mid-Coastside Representatives and appointing Director Clark as SAM Representative alternate.**

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

- 15. Sewer Authority Mid-Coastside: April 26, 2004.**
- 16. Report on other seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

- 17. General Manager's Report.**
- 18. Administrator's Report.**
- 19. Engineer's Report, March 2004.**
- 20. Attorney's Report.**

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the April 15, 2004 Meeting:

Last Ordinance adopted: No. 155.

Last Resolution adopted: No. 2004-005.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. To request a disability-related modification or accommodation, please call (650) 726-7093. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.